

Brownsville Public Utilities Board – 2022 Hazard Mitigation Plan Update
Planning Team Meeting #2 | October 7, 2021

| Purpose of Meeting: Planning Team Meeting #2 | | |
|-------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Location of Meeting: Microsoft Teams | | |
| Date/Time of Meeting: October 7, 2021 – 2:00 pm to 3:00 pm | | |
| Attendees: | B PUB Conrad Taylor, Grants Coordinator George Rangel, Fiscal Manager Ruben Cano, Smart Grid Applications Manager | City of Brownsville Rene Tabarez, EM Planner Cynthia Vidal, EM Preparedness Coordinator Dorene Fourar, Public Engagement Coordinator Brittney Moreno, Communications Specialist Olga Moya, Grant Manager Noel Bernal, City Manger Felipe Romero, Communications and Marketing Director |
| | | Tetra Tech Heather Apgar Kate Long Megan Brotherton |
| Agenda Summary: | Review Planning Process and Project status, discuss finalization of Hazards of Concern, discuss finalization of goals and objectives, present the strengths/weaknesses/obstacles/opportunities exercise. | |
| Item No. | Description | Action By: |
| 1. | Welcome <ul style="list-style-type: none"> Tetra Tech started the meeting by introducing the agenda and discussion points for the meeting. | N/A |
| 2. | Project Schedule and Status Review <ul style="list-style-type: none"> Reminder that homework worksheets are due October 14th to Tetra Tech Update on data collection with GIS staff Next Step: Review Critical Facilities in the planning area (Tetra Tech will send Survey123 to add new facilities to the list) Public Involvement – to post citizen survey and information about the plan on municipal websites (Tetra Tech will send social media graphics and links to HMP Webpage) Draft Plan will be ready by April 2022 Final Draft to TDEM and FEMA by May 2022 | All to review Critical Facility list and add new facilities via online Survey123 |
| 3. | Participation Status <ul style="list-style-type: none"> Annex Development in progress with worksheets due October 14th New Development and Problem Areas Surveys due by October 22nd Critical Facility Review due by October 22nd <ul style="list-style-type: none"> Responses to critical facility review received after this date will not be included in the risk assessment data analysis Problem Areas – https://arcg.is/qXyvP New Development – https://arcg.is/9qT5r Critical Facilities - https://arcg.is/1Hj0L9 | Planning Participants to complete worksheets by October 14 and Surveys by October 22 |
| 4. | Public and Stakeholder Outreach <ul style="list-style-type: none"> Public outreach is a key element in the HMP process and one of the requirements of the planning process. Tetra Tech will be sending social media text and graphics to the Planning Team to post on their websites and social media accounts. HMP website: https://www.brownsvillepub-hmp.com/ | Tt will send social media text and graphics to the Planning Team to post online |

| | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 5. | Hazards of Concern Identification <ul style="list-style-type: none"> • The list of hazards from the last plan was presented to the Planning Team and then the list of suggested hazards for the 2022 update. • Suggestion to add Utility Failure, and Cybersecurity as Hazards of Concern | N/A |
| 6. | Goals and Objectives <ul style="list-style-type: none"> • Tetra Tech presented suggested changes to the Goals and Objectives | N/A |
| 7. | Strengths, Weaknesses, Obstacles, and Opportunities (SWOO) Assessment <ul style="list-style-type: none"> • A SWOO assessment will be used to help identify mitigation strategies and capabilities • In relation to the hazards of concern: <ul style="list-style-type: none"> ○ Strengths – what do you do well ○ Weakness – what could you do better ○ Obstacles – what gets in the way, what prevents you from doing something ○ Opportunities – what could you do to increase strengths (mitigation actions!) | Tetra Tech will send SWOO survey to Planning Team to complete |
| 8. | Schedule <ul style="list-style-type: none"> • Risk Assessment Meeting – November (Date TBD) • Mitigation Strategy Workshop – January 2022 • Maintenance Strategy – February 2022 • Public draft April 2022 • TDEM/FEMA – May 2022 • Adoption – July 2022 | N/A |
| 9. | Questions/Wrap Up <ul style="list-style-type: none"> • Noel to send Tetra Tech information and damage assessments from recent severe local rain events • Tetra Tech to send letter of extraordinary circumstances to City/BPUB to send to FEMA • Add Brownsville Drainage District, Port of Brownsville, and BISD to stakeholder list | N/A |